

## USER CHOICE APPLICATION FORM

### Personal information

Please supply the following information:

1. What is your full name?

2. What is your gender (please tick one box only):

Male

Female

First name(s)

Last name

Have you ever been known by any other name?

No

Yes

Please specify name:

3. What is your date of birth and age at enrolment?

Date of birth (day/ month/ year)

Age at enrolment

4. What is the address of your usual residence?

Please provide the physical address (street number and name, not post office box) where you usually reside rather than any temporary address at which you reside for training, work or other purposes before returning to your home. If you are from a rural area use the address from your state's or territory's 'rural property addressing' or 'numbering' system as your residential street address.

Building/ property name

Flat/ unit details

Street or lot number (e.g. 205 or Lot 118)

Street name

Suburb, locality, or town

State/ territory

Postcode

Home telephone

Mobile

E-mail address

Next of Kin name (must be a parent/guardian for students under 18 years)

Next of Kin contact mobile phone

Next of Kin E-mail address

5. What is your postal address (if different from above)?

Building/ property name

Flat/ unit details

Street or lot number (e.g. 205 or Lot 118)

Street name

Suburb, locality, or town

State/ territory

Postcode



## USER CHOICE APPLICATION FORM

### Schooling

13. What is your highest COMPLETED school level (tick ONE box only)?

- |  |  |
|--|--|
| <input type="checkbox"/> Year 12 or equivalent | <input type="checkbox"/> Year 9 or equivalent  |
| <input type="checkbox"/> Year 11 or equivalent | <input type="checkbox"/> Year 8 or equivalent  |
| <input type="checkbox"/> Year 10 or equivalent | <input type="checkbox"/> Never attended school |

14. In which year did you complete that school level?

---

15. Are you still attending secondary school?

- Yes  
 No

### Previous qualifications achieved

16. Have you successfully completed any of the following qualifications?

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> No                                   | <input type="checkbox"/> Yes  | <i>Please tick applicable boxes below:</i>                 |  |
| <input type="checkbox"/> Bachelor degree or higher degree     | <input type="checkbox"/> Certificate IV (or advanced certificate/ technician) | <input type="checkbox"/> Certificates I                    |  |
| <input type="checkbox"/> Advanced Diploma or associate degree | <input type="checkbox"/> Certificate III (or trade certificate)               | <input type="checkbox"/> Certificates other than mentioned |  |
| <input type="checkbox"/> Diploma (or associate degree)        | <input type="checkbox"/> Certificate II                                       |  |  |

### Employment

17. Of the following categories, which BEST describes your current employment status (tick ONE box only):

- |   |  |
|---|--|
| <input type="checkbox"/> Full-time employee | <input type="checkbox"/> Employed - unpaid worker in a family business |
| <input type="checkbox"/> Part-time employee | <input type="checkbox"/> Unemployed - seeking full-time work           |
| <input type="checkbox"/> Self-employed      | <input type="checkbox"/> Unemployed - seeking part-time work           |
| <input type="checkbox"/> Employer           | <input type="checkbox"/> Not employed - not seeking employment         |

### Study reason

18. Of the following categories, which BEST describes your main reason for undertaking this course/ traineeship/ apprenticeship (tick ONE box only):

- |   |  |
|---|--|
| <input type="checkbox"/> To get a job                     | <input type="checkbox"/> It was a requirement of my job            |
| <input type="checkbox"/> To develop my existing business  | <input type="checkbox"/> I wanted extra skills for my job          |
| <input type="checkbox"/> To start my own business         | <input type="checkbox"/> To get into another course of study       |
| <input type="checkbox"/> To try for a different career    | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> Other reasons                             |



## USER CHOICE APPLICATION FORM

### USER CHOICE APPRENTICE/TRAINEE - *Must have been referred from Apprenticeship Centre*

- Apprentice/Trainee
- CHC30113 Certificate III in Early Childhood Education and Care
- CHC50113 Diploma of Early Childhood Education and Care
- SIT30816 Certificate III in Commercial Cookery

Current Employer Details	Business Name: Name: Address:  Phone Work: Mobile:
School (If school based)	School Name: Address:  Phone: Contact Person:

Workplace Supervisor:	Name: Contact Phone Number: Email: Qualification:
-----------------------	--

Do you hold:	<input type="checkbox"/> Pension Card <input type="checkbox"/> Health Care Card
--------------	--



## USER CHOICE APPLICATION FORM

### User Choice Student Fees and Payment Options

Student Contribution Fees will be charged at a rate of \$1.60 per nominal hour. Nominal Hours are set out by the Queensland Government. On course commencement an approximate invoice will be issued advising of your fees. The Queensland Government review the nominated \$ per nominal hour each year. This may cause your fees to be adjusted in line with this increase.

Partial Contribution Fees of 40% will be charged where evidence of a Health Care Card, Pension Card, or where the student is of school age or identifies themselves as Aboriginal or Torres Strait Islander person.

You will be provided further information in relation to fees and refunds at your orientation.

#### Payment of Fees

Payment of fees can be made over the duration of the apprenticeship/traineeship. A payment plan will be arranged at the commencement of your course. Direct Debit forms will be issued at the time of arranging the payment plan.

Alternatively fees can be made by Eftpos, Credit Card (1.5% surcharge applies and 3% for AMEX), Cash or Cheque. Cheques need to be made payable to Imagine Education Australia.

REFUNDS: If a student cancels from their course prior to the completion of the course, they are eligible for a refund of the student contribution fee for any units you have not been commenced. This is calculated by adding all unit student contribution fees for any non-commenced units. To receive the refund, students are required to complete a Refund Application Form, which is located on the Imagine Education Australia website. All refunds are processed within 28 days of receipt of the refund.

### Fee information

- I understand I will be charged a prescribed fee decided by the State Training Authority
- I am entitled to receive partial exemption from fees
- I am unable to pay the prescribed fee due to special circumstances or extreme hardship. Please give details
- I completed Year 12

### Declaration

I declare that the information provided above is accurate and true.

Student signature \_\_\_\_\_

Guardian signature \_\_\_\_\_

Date \_\_\_\_\_

Authorised person \_\_\_\_\_

Signature \_\_\_\_\_

#### OFFICE USE ONLY:

Registration number \_\_\_\_\_

Student contribution charge \_\_\_\_\_

Government contribution charge \_\_\_\_\_

Start date in student database management system \_\_\_\_\_

End date in student database management system \_\_\_\_\_